

Laureen F. Rubino, M.D.
Nicole Hettrich, PA-C

Minimally Invasive
General Surgery

Single Port
Laparoscopic Surgery

Breast Balloon
Catheter Placement

Conservation &
Oncoplastic Breast
Surgery

State-of-the-Art
Varicose Vein
Treatments

Laser Treatment
Skin Lesions

Hemorrhoids

THANK YOU FOR CHOOSING DR RUBINO. WE LOOK FORWARD TO PROVIDING YOUR CARE. THE FOLLOWING INFORMATION IS IMPORTANT FOR YOU TO KNOW:

Please bring your insurance card and a photo ID to each visit. For your benefit, we will ask you to confirm or complete new "Patient Information" forms at each visit so we can verify that correct insurance information is on file and active.

If your insurance requires a written or electronic referral or authorization, it is your responsibility to obtain one through the physician who is referring you to our office. If we have no referral on file at the time of your visit, it may be necessary to reschedule your appointment.

All co-pays are due at the time of check-in, prior to seeing Dr. Rubino, Nicole or a medical assistant. Failure to pay your co-pay on the day of the visit will result in a \$10.00 processing fee in addition to your co-pay.

Most post-surgery appointments are made with one of Dr. Rubino's competent Medical Assistants.

Uninsured patients are required to pay in full at the time of service. As a courtesy; the fee will be reduced by 25%. Payment plans are available for some services, but no discount will apply.

We may need to reschedule your appointment if you are 15 minutes or more late for your appointment.

You will be billed \$100.00 for a missed appointment or rescheduled appointment if you do not call the office at least 24 hours in advance.

To our breast patients: Please remember to bring your mammogram and/or ultrasound films to your appointment. The imaging center will not forward your films to us.

Please call 860 645-1232 if you have questions. Thank you

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Suite 105
Manchester, CT 06040

Phone 860-645-1232

Fax 860-647-0438